

झारखण्ड केन्द्रीय विश्वविद्यालय Central University of Jharkhand (Established by an Act of Parliament of India,2009)

Advt. No.: CUJ/Advt./2022-23/08

Date: 13<sup>th</sup> January, 2023

# WALK-IN-INTERVIEW

The Central University of Jharkhand is looking for engagement of Assistant Professor (Temporary), in the below mentioned departments. The engagement shall be purely temporary in nature. Consolidated remuneration of Rs. 55,000/- (Rupees Fifty Five Thousand only), will be paid per month. The details are as under.

SI.	Name of the	Total		]	Date of Walk-In-				
No.	Departments	No. of Posts	UR	OBC	SC	ST	EWS	PwBDs	Interview
1.	Anthropology and Tribal Studies	01	-	-	-	01	-	-	23 <sup>rd</sup> January, 2023
2.	Business Administration	01	-	-	01	-	-	-	23 <sup>rd</sup> January, 2023
3.	Mathematics	03	02	01	-	-	-	-	24 <sup>th</sup> January, 2023
4.	Performing Arts	01	-	01	-	-	-	-	24 <sup>th</sup> January, 2023
5.	Political Science and Public Administration	01	-	-	01	-	-	-	24 <sup>th</sup> January, 2023
	Total	07	02	02	02	01	-	-	-

# Reporting Time: 9.30 a.m. to 10.30 a.m.

## Time of Walk-in-Interview: 10.30 a.m. onwards

The candidate engaged on consolidated remuneration will not be entitled to residential accommodation, official transport, leave encashment or any other allowances/facilities as admissible to a regular employee. However, they will be entitled to 8 days leave on pro-rata basis in a calendar year. The engagement will be initially for one semester. However, the engagement may be extended on the basis of requirement of the University and satisfactory performance of the incumbent.

#### **Essential Qualification:**

Name of the	Essential Qualification				
Departments Business Administration	Bachelor's Degree in any discipline and Master's Degree in Business Administration/PGDM C.A./ICWA/M.Com. with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.				
<ul> <li>i. Anthropology and Tribal Studies</li> <li>ii. Mathematics</li> <li>iii. Political Sciences and Public Administration</li> </ul>	<ul> <li>(A or B):</li> <li>A.</li> <li>i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.</li> <li>ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D.</li> </ul>				

	Degree) Regulations, 2009 or 2016 and their amendments from time to time					
	as the case may be exempted from NET/SLET/SET:					
	<i>Provided</i> , the candidates registered for the Ph.D. programme prior to July 11,					
	2009, shall be governed by the provisions of the then existing					
	Ordinances/Bye-laws/Regulations of the Institution awarding the degree and					
	such Ph.D. candidates shall be exempted from the requirement of					
	NET/SLET/SET for recruitment and appointment of Assistant Professor or					
	equivalent positions in Universities/Colleges/Institutions subject to the					
	fulfillment of the following conditions:-					
	a) The Ph.D. degree of the candidate has been awarded in a regular mode;					
	b) The Ph.D. thesis has been evaluated by at least two external examiners;					
	c) An open Ph.D. viva voce of the candidate has been conducted;					
	d) The Candidate has published two research papers from his/her Ph.D. work,					
	out of which at least one is in a refereed journal;					
	e) The candidate has presented at least two papers based on his/her Ph.D work					
	in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/					
	CSIR or any similar agency.					
	The fulfillment of these conditions is to be certified by the Registrar or the Dean					
	(Academic Affairs) of the University concerned.					
	Note: NET/SLET/SET shall also not be required for such Masters Programmes					
	in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR					
	or similar test accredited by the UGC, like SLET/SET.					
	OR					
	<b>B.</b> The Ph.D degree has been obtained from a foreign university/institution with					
	a ranking among top 500 in the World University Ranking (at any time) by					
	any one of the following:					
	(i) Quacquarelli Symonds (QS)					
	(ii) the Times Higher Education (THE) or					
	(iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao					
	Tong University (Shanghai).					
Performing Arts	(A or B):					
	A.					
	i) Master's Degree with 55% marks (or an equivalent grade in a point scale					
	wherever grading system is followed) in the relevant subject or an equivalent					
	degree from an Indian/foreign University.					
	ii) Besides fulfilling the above qualifications, the candidate must have cleared					
	the National Eligibility Test (NET) conducted by the UGC, CSIR or similar					
	test accredited by the UGC like SLET/SET or who are or have been awarded					
	a Ph. D. Degree in accordance with the University Grants Commission					
	(Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree)					
	Regulations, 2009 or 2016 and their amendments from time to time as the					
	case may be. Provided further, candidates registered for the Ph.D.					
	programme prior to July 11, 2009, shall be governed by the provisions of the					
	then existing Ordinances / Bye-laws / Regulations of the Institutions					
	awarding the degree and such Ph.D. candidates shall be exempted from the					
	requirement of NET/SLET/SET for recruitment and appointment of					
	Assistant Professor or equivalent positions in Universities/Colleges					
	/Institutions subject to the fulfilment of the following conditions:					
	a) Ph.D. degree has been awarded to the candidate in a regular mode					
	b) The Ph.D. thesis has been evaluated by at least two external examiners;					
	c) An open Ph.D. viva voce of the candidate had been conducted;					
	d) candidate has published two research papers from his/her Ph.D. work, Page 6					

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of 12 out of which, at least one is in a refereed journal;
e) The candidate has presented at least two research papers based on his/her
Ph.D. work in conferences/seminars supported/funded/sponsored by the
UGC/AICTE/ICSSR or any other similar agency.
Note 1: The fulfilment of these conditions is to be certified by the Registrar or
the Dean (Academic Affair) of the University concerned.
Note 2: The clearance of NET/SLET/SET shall also not be required for such
Masters Programmes in disciplines for which NET/SLET/SET is not
conducted by the UGC, CSIR or similar test accredited by the UGC
(like SLET/SET).
OR
<b>B.</b> A traditional or a professional artist with highly commendable professional
achievement in the subject concerned having a Bachelor's degree, who has:
i) studied under a noted/reputed traditional Master(s)/Artist(s)
ii) has been 'A' grade artist of AIR/Doordarshan;
iii) has the ability to explain, with logical reasoning the subject concerned; and
iv) has adequate knowledge to teach theory with illustrations in the discipline
concerned.

# **Specialization/Relevant Discipline:**

Sl.	Department of	Specialization and Relevant Discipline
No.		
1.	Anthropology and Tribal Studies	Master of Social Work
2.	Business	MBA(Finance)
	Administration	Ph.D.
		The candidate should be able to teach subjects like Accounts & Finance,
		Managerial Economics and Operations Research.
3.	Mathematics	Mathematics
4.	Political Sciences and Public Administration	<ol> <li>MA in Public Administration or Political Science</li> <li>Ph.D. must be on a topic related to public administration or political science</li> <li>Specialization: Public Financial Administration, Public Sector Management, Corporate Governance, Indian Public Administration, Comparative Public Administration (Must also be capable of teaching Papers related to Political Science)</li> </ol>
5.	Performing Arts	Hindustani Vocal Music (Khyal singing style)

#### **Relaxation clause:**

- 1. A relaxation of 5% marks may be provided at Graduate and Master's level for the Scheduled Caste/ Scheduled Tribe/Differently-abled (Physically and visually differently-abled)/Other Backward Class (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic record during engagement of temporary faculty. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% marks to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- 2. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.
- 3. Relevant grade which is regarded as equivalent of 55% marks wherever the grading system is followed by a recognized university shall also be considered eligible.

# **IMPORTANT NOTE:-**

1. The candidate desire to attend the Walk-In-Interview has to register online on or before 20.01.2023 in the link mentioned below:

# Link for Registration :

https://docs.google.com/forms/d/e/1FAIpQLSdjBByTwY3d83J9GwKzs\_nZODzP8BvCpmreZiZjlKw4Q FsdBA/viewform?usp=sf\_link

# The Walk-In-Interview will be held for the registered candidates.

- 2. Candidates claiming to belong to OBCs/SEBC should note that the name of their Caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the Caste name will not be accepted.
- 3. The OBC/SEBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC/SEBC certificate from the State to which he (father) originally belongs

# **GENERAL TERMS & CONDITIONS:**

- 1. Interested Candidates registered for Walk-In-Interview may come with filled in downloaded application form available on University website: www.cuj.ac.in, bio-data, all original documents (a photocopy of the self attested documents along with two color photographs).
- 2. Candidates with Ph. D. Degree awarded in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009 or 2016 are required to submit a certificate in the prescribed format (Annexure I) from the concerned University to the effect that their Ph.D Page 3 of 9 degree is compliant of "UGC (Minimum standards and procedure for awards of M.Phil/Ph.D degree) Regulation 2009".
- 3. Candidates registered for the Ph.D programme prior to July 11, 2009, shall submit a certificate in the prescribed format (Annexure-II) from concerned University/Institute in accordance with the University Grants Commission on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education (3rd Amendment), Regulations, 2016.
- 4. CUJ reserves the right to cancel all and / or modify Interview of any department without assigning any reason thereof.
- 5. No TA/DA or accommodation shall be provided for attending the interview.
- 6. Interview may continue for next day depending upon the circumstances, hence the candidate may come prepared accordingly.
- 7. Interview date and time are tentative and may change which shall be notified in CUJ website (www.cuj.ac.in).
- 8. The number of vacancies indicated in the advertisement is tentative. The University reserves the right to increase/decrease the number of post, at the time of selection.
- 9. Reservation for SC/ST/SEBC (OBC) exists as per the guidelines of the UGC/GoI. Candidates appearing for the reserved posts should clearly state the category they belong to. They must have Caste Certificate issued from the concerned competent authority of the respective category in the prescribed format (Annexure –III and IV). The candidates claiming in the PH category must have Medical Certificate issued from the concerned competent authority.
- 10.Candidates belonging to SEBC (OBC) category should submit valid caste certificate of the current financial year as per the Proforma of Govt. of India and should be among other specially mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in col. 3 of the schedule to the Dept. of Personnel & Training in the Govt. of India OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993. Please visit www.ncbc.nic.in for details. Otherwise, the candidates will not be allowed to attend the interview
- 11.In case of any disputes/suite or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts of Ranchi.

- 12. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of engagement letter or after joining the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 13.Candidates are advised to satisfy themselves beforehand that they possess the minimum essential qualification laid down in the advertisement.
- 14. Addendum/ corrigendum (if any) shall be posted on the University website only. Hence, candidates are advised to visit University website regularly.

For query, if any, please write to <a href="mailto:tempfaculty.recruitment@cuj.ac.in">tempfaculty.recruitment@cuj.ac.in</a>

#### VENUE OF THE WALK-IN-INTERVIEW

Permanent Campus, Administrative (Block) Building, Central University of Jharkhand, Village: Cheri-Manatu, Kanke Ranchi – 835222 (Jharkhand)

#### **ONLINE REGISTRATION DATE/TIME FOR WALK-IN-INTERVIEW**

Link for registration: Please visit University website: <u>www.cuj.ac.in</u> (Note: Registration online on or before 20.01.2023 up to 5.00 p.m.)

How to reach Central University of Jharkhand, Village: Cheri-Manatu, Kanke, Ranchi

#### PLEASE VISIT UNIVERSITY WEBSITE FOR MAP DIRECTION.

NOTE: <u>COVID-19 PROTOCOL SHALL BE STRICTLY ADHERED AS PER GOVERNMENT</u> <u>DIRECTIVES.</u>

> Sd/-REGISTRAR

# Annexure - I

(On the letter head of the University/Institute)

Applicable for those candidates registered for Ph.D. Programme on or after 11<sup>th</sup> July, 2009

# TO WHOMSOEVER IT MAY CONCERN

This is certify that Dr	(Name) registered for Ph.D
programme on	(Date) has successfully completed Ph.D. programme
in the Subject	,
Faculty of	during the year. The degree has
been awarded strictly in compliance with	h 'UGC (Minimum standards and procedure for awards of
M.Phil/Ph.D. degree) Regulation 2009	9, and I/we have the read the regulations & certify
accordingly.	

**Competent Authority of the University/ Institution** 

No.....

Date: .....

# Annexure - II

(On the letter head of the University/Institute)

Applicable for those candidates registered for Ph.D. Programme prior to 11<sup>th</sup> July, 2009

# TO WHOMSOEVER IT MAY CONCERN

This is certify that Dr.						(Na	ame)		
registered	for	Ph.D	programme	on _				(Date)	has
successfu	lly	con	npleted	Ph.D.	. programme	in	the	Su	bject
						_?	Faculty		of
					during the ye	ear. The I	Ph.D. degre	e awarde	ed to

him/her is essentially fulfilling the following conditions:

- a) Ph.D. degree has been awarded in regular mode only;
- b) Ph.D. thesis has been evaluated by at least two external examiners;
- c) He/She has published two research papers out of which at least one in a refereed journal from out of his/her Ph.D. work;
- d) He/She has presented two papers in seminars/conferences from out of his/her Ph.D. work;
- e) Open Ph.D. viva-voce of the candidate has been conducted

Seal & Sign of the Vice-Chancellor/ Pro-Vice Chancellor/ Dean (Academic Affairs/University Instructions)

No.....

Date: .....

#### Proforma

# The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... village/town\* of ..... in District/Division\*..... of the State/Union Territory\*..... who belongs to the Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated ..... % 3. Shri/Shrimati/Kumari\*..... and/or\* his/her\* family ordinarily resides in village/town\*...... of...... District/Division\* of the State/Union Territory\* of..... Signature.....

\*\*Designation.....

(With Seal of Office)

State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

**NOTE:** The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. \*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
   †(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) (Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

## Annexure-IV

#### Proforma

The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India.

This is to certify that Shri/Shrimati/Kumari\*.....son/daughter\* of Shri......of village/town\* .....in District/Division\*.....of the State/Union Territory\*.....belongs to the ......Community which is recognised as a backward class under:

@ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.

@ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.

@ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.

@ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.

@ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January, 2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March, 2007.

Shri/Shrimati/Kumari\*.....and/or\* his/her\* family ordinarily resides in village/town\*...... of...... District/Division\* of the State/ Union Territory\* of.....

This is also to certify that he/she\* does not belong to the persons/sections\* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8-9-1993 O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Signature..... \*\*Designation.....

(With seal of Office)

State/Union Territory

Place.....

Date.....

\*Please delete the words which are not applicable.

@ Strike out whichever is not applicable.

**NOTE:** The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue OBC Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. †(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)